

## Arkansas Teacher Retirement System Termination of Covered Employment Test for ATRS Retirees

Please provide a copy of the **Board minutes** that states where the member was rehired and a copy of the **employment contract**. The employment contract should indicate the date it was signed by the member and the date it was received by the Board or school. Please attach a copy of the **employment application for rehire** showing the date it was signed by the member and the date it was received by the Board or school.

**Member Name:** \_\_\_\_\_

	Yes	No	
1.			Did the member have a dedicated school car or access to use one before retirement?
2.			Did the member keep or use a school car during the termination period?
3.			Do you wish to add any explanation to #2?
4.			Did the member have the use of a school cell phone or portable email device before retirement?
5.			Did the member have the use of a school cell phone or portable email device during the termination period?
6.			Do you wish to add an explanation to #5?
7.			Did the member have keys to school buildings or files before retirement?
8.			Did the member have keys to school buildings or files during the termination period?
9.			Do you wish to add an explanation to #8?
10.			Did the member have access to and use school laptops and other computer related devices prior to retirement?
11.			Did member have access to and use school laptops and other computer related devices during the termination period?
12.			Do you wish to add an explanation to #11?
13.			Did the school pay for home-based broadband internet access prior to retirement?

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14.			Did the school continue paying for home-based broadband internet access during the termination period?
15.			Do you wish to add an explanation to #14?
16.			Was the member on school health insurance prior to retirement?
17.			Did the school continue paying for health insurance during the termination period?
18.			Do you wish to add an explanation to #17?
19.			Did the member have accrued sick and annual days before retirement?
20.			Did the member retain accrued sick and accrued annual days upon rehire?
21.			Do you wish to add an explanation to #20?
22.			Was the member allowed to sign on school bank accounts before retirement?
23.			Was the member's name removed from school bank accounts during the termination period?
24.			Do you wish to add an explanation to #23?
25.			Did the member sign <u>any</u> school correspondence or official forms before retirement?
26.			Did the member sign <u>any</u> school correspondence or official forms during the termination period?
27.			Do you wish to add an explanation to #26?

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	Yes	No	
28.			Did the member have a school network password before retirement?
29.			Was the member's school network password removed or disabled during the termination period?
30.			Do you wish to add an explanation to #29?
31.			Did the member have school network access prior to retirement?
32.			Did the member retain school network access during the termination period?
33.			Do you wish to add an explanation to #32?
34.			If the member had a multi-year contract, did they resign and was the resignation accepted?
35.			Did the member remove all personal items from their office or work area during the termination period?
36.			Did the member return to his or her regular workstation at any time during the separation period?
37.			Do you wish to add an explanation to #36?
38.			Was the member's name posted to a class schedule during the termination period?
39.			Do you wish to add an explanation to #38?
40.			Was the member treated differently than other retirees that had no intention of returning to covered employment? If so, how?

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	Yes	No	
41.			Have you provided a copy of the board minutes where this member was rehired?
42.			Have you provided a copy of the contract where this member was rehired, showing the date the member signed the contract and the date the contract was received by the Board or the school?
43.			Is a copy of the member's application for rehire attached showing the date it was signed by the member and the date it was received by the school Board or the school?
44.			Are there other statements you wish to make about the retirement/rehire of this member?

I certify that the statements contained herein are true and correct to the best of my knowledge, information and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Position